



# MEETING MINUTES

Board of Elections Meeting  
Tuesday, October 29, 2024  
5:30 P.M.

## Board Members:

Dawn Y. Baxton, Chairwoman  
David K. Boone, Secretary  
James P. Weaver, Member  
Pamela A. Oxendine, Member  
Donald H. Beskind, Member

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**Board Members Present:** Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, Member Donald H. Beskind, and Secretary David K. Boone

**Board Staff Present:** Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

**Guests in Attendance:** See attendance sheet

**Meeting Type:** In-Person and Zoom

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## Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:30 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance.

## Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

## Public Comment

There were no comments provided in-person or through the public comment portal.

## New Business

### a. Review of Absentee-By-Mail Ballots

- Prior to the review of absentee by-mail ballots and applications, Mr. Bowens explained that due to the high volume, the Board may consider reviewing a sample of returned ballots and applications and all Military/Overseas duplicated ballots recommended for approval, in accordance with SBE Numbered Memorandum 2020-25. The Board unanimously agreed to review a sample of 50 returned ballots and applications, and all Military/Overseas duplicated ballots recommended for approval. Ballots that were in an Accepted-Cured status were included in the sample review.
- Mr. Bowens presented the Board with 15 Pending applications and ballots. Following discussion, Mr. Beskind moved for staff to open the return envelopes where the Photo ID Exception Form or copy of the photo ID was inside of the ballot envelope and retrieve the documents for evaluation. The motion carried unanimously, 5-0.

Following review and discussion of the 15 Pending applications and ballots:

- Mr. Boone moved to Accept 12 Pending applications and ballots as recommended by staff. The motion carried unanimously, 5-0.
- Mr. Boone moved to update the status for 1 Pending application and ballot to a Pending Cure status as recommended by staff. The motion carried unanimously, 5-0.
- Mr. Boone moved to disapprove 1 Pending application and ballot as recommended by staff. The motion carried unanimously, 5-0.
- 1 Pending application and ballot remained in Pending status as recommended by staff for further research.
- Following physical review and discussion, Mr. Beskind moved to approve a total of 2,147 applications and ballots as recommended by staff. Mr. Beskind also moved to allow staff to open and scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with N.C. Gen. Stat. §163-234(2) and (3). The motion carried unanimously, 5-0.
- Mr. Bowens presented the Board with 24 Witness Information Incomplete applications and ballots for review. Following physical review and discussion, Mrs. Oxendine moved to disapprove the 24 Witness Information Incomplete applications and ballots as recommended by staff. The motion carried unanimously, 5-0.
- Mr. Bowens presented the Board with 4 Pending Cure applications and ballots for review. The 4 applications and ballots did not require action from the Board.
- The total approved absentee counts for the October 29, 2024, meeting was 1580 Civilian, 195 Affidavit Review Pending, 4 Civilian Accepted-Cured, 12 Pending, 24 Military/Overseas, 330 Military/Overseas Duplicated, and 2 Military/Overseas Accepted-Cured applications and ballots. The total approved count was 2,147.

**b. Appointment of Chief Judge and Judge Substitutes**

- Mr. Bowens presented the Board with staff recommendations for Chief Judge and Judge Substitutes for the 2024 Statewide General Election. Following review and discussion, Mrs. Oxendine moved to accept the list of Chief Judge and Judge Substitutes as recommended by staff. The motion carried unanimously, 5-0.

**General Discussion**

Mr. Bowens provided an update on early voting statistics and the forthcoming request from Kids Voting Durham to conduct a simulation in several Durham County precincts on Election Day.

**Adjournment**

The Board adjourned at approximately 8:31 p.m. on a motion made by Mr. Boone. The motion carried unanimously, 5-0.

s/David K. Boone  
Secretary