



MEETING MINUTES

Board of Elections Meeting
Monday, November 4, 2024
5:30 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
David K. Boone, Secretary
James P. Weaver, Member
Pamela A. Oxendine, Member
Donald H. Beskind, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, Member Donald H. Beskind, and Secretary David K. Boone

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

Guests in Attendance: See attendance sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:30 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mr. Beskind moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Public Comment

One comment was provided in the public comment portal and addressed by Mr. Bowens.

New Business

a. Review of Absentee-By-Mail Ballots

- Prior to the review of absentee by-mail ballots and applications, Mr. Bowens explained that due to the high volume, the Board may consider reviewing a sample of returned ballots and applications and all Military/Overseas duplicated ballots recommended for approval, in accordance with SBE Numbered Memorandum 2020-25. The Board unanimously agreed to review a sample of 50 returned ballots and applications, and all Military/Overseas duplicated ballots recommended for approval. Ballots that were in an Accepted-Cured status were included in the sample review.
- Mr. Bowens presented the Board with 51 Pending applications and ballots where the Photo ID Exception Form or copy of the photo ID was inside of the ballot envelope. Following discussion, Mr. Boone moved for staff to open the return envelopes and retrieve the Photo ID Exception Form or copy of a valid photo ID for evaluation. The motion carried unanimously, 5-0.

Following review and discussion of the 51 Pending applications and ballots:

- Mr. Boone moved to Accept 48 of the 51 Pending applications and ballots as recommended by staff. The motion carried unanimously, 5-0.
- Dr. Weaver moved to update the status for 3 of the 51 Pending applications and ballots to Pending Cure as recommended by staff. The motion carried unanimously, 5-0.
- Following physical review and discussion, Mr. Beskind moved to approve a total of 3,560 applications and ballots as recommended by staff. Mr. Beskind also moved to allow staff to open and scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with N.C. Gen. Stat. § 163-234(2) and (3). The motion carried unanimously, 5-0.
- Mr. Bowens presented the Board with 119 Witness Information Incomplete applications and ballots for review. Following physical review and discussion, Mrs. Oxendine moved to disapprove the 119 Witness Information Incomplete applications and ballots as recommended by staff. The motion carried unanimously, 5-0.
- Mr. Bowens presented the Board with 39 Civilian and 4 Military/Overseas Pending Cure applications and ballots for review. The 39 Civilian and 4 Military/Overseas applications and ballots did not require action from the Board.
- The total approved absentee counts for the November 4, 2024, meeting was 2,582 Civilian, 484 Affidavit Review Pending, 15 Civilian Accepted-Cured, 48 Pending, 47 Military/Overseas, 7 Military/Overseas Accepted-Cured and 377 Military/Overseas Duplicated applications and ballots. The total approved count was 3,560.

b. Appointment of Chief Judge and Judge Substitutes

- Mr. Bowens presented the Board with staff recommendations for Chief Judge and Judge Substitutes for the 2024 Statewide General Election. Following review and discussion, Dr. Weaver moved to accept the list of Chief Judge and Judge Substitutes as recommended by staff. The motion carried unanimously, 5-0.

c. Appointment of 2024 Statewide General Election Precinct Assistants

- Mr. Bowens presented the Board with staff recommendations for Election Precinct Assistants for the 2024 Statewide General Election. Following review and discussion, Dr. Weaver moved to accept the list of Election Precinct Assistants as recommended by staff. The motion carried unanimously, 5-0.

d. Approval of 2024 Statewide General Election Absentee Certified List

- Mr. Bowens presented the Board with the 2024 Statewide General Election Absentee Certified Lists. Following review, Mr. Boone moved to approve the certified lists. The motion carried unanimously, 5-0. In total, the Board approved 9,069 absentee ballots to be counted on Election Day.

e. Approval of 2024 Statewide General Election Supplemental Logic and Accuracy Testing

- Mr. Bowens presented the Board with a supplemental certification document verifying the logic and accuracy of two DS200 precinct tabulators being used for the 2024 Statewide General Election. Following discussion and review, Dr. Weaver moved to accept the supplemental

certification document for logic and accuracy of the two DS200s being used for the 2024 Statewide General Election. The motion carried unanimously, 5-0. The document will be executed by Chairwoman Baxton.

f. Approval of Kids Voting Simulation

- Mr. Bowens presented the Board with a request to authorize Kids Voting Durham to conduct election simulations in precincts 20, 21, 07, 45, 35-4, 16, 37, and 38 on Election Day in accordance with N.C. Gen. Stat. §163-166.3. Following discussion, Mr. Beskind moved to approve the Kids Voting Simulation in all the requested precincts. The motion carried unanimously, 5-0.

General Discussion

Mr. Bowens provided the Board with an update on Election Day preparations.

Adjournment

The Board adjourned at approximately 11:50 p.m. on a motion made by Mr. Boone. The motion carried unanimously, 5-0.

s/David K. Boone
Secretary