



# MEETING MINUTES

Board of Elections Meeting  
Tuesday, November 5, 2024  
2:00 P.M.

## Board Members:

Dawn Y. Baxton, Chairwoman  
David K. Boone, Secretary  
James P. Weaver, Member  
Pamela A. Oxendine, Member  
Donald H. Beskind, Member

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**Board Members Present:** Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, Member Donald H. Beskind, and Secretary David K. Boone

**Board Staff Present:** Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Systems Specialist Julius Richards, and Absentee Coordinator Alan Resley

**Guests in Attendance:** See attendance sheet

**Meeting Type:** In-Person and Zoom

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## Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 2:00 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance.

## Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

## Public Comment

There were no comments provided in-person or through the public comment portal.

## New Business

### a. Counting of Absentee Ballots (2:00 PM)

- The Board began its count of all absentee ballots per a previously passed resolution. Upon completion of the counting process, the results were uploaded into the tabulation software and published to the State Board of Elections website for public release.

## Recess

The Board recessed at approximately 2:43 p.m. and unanimously agreed to reconvene at 7:30 p.m. for the closing of the polls on early voting tabulators and to oversee Election Night Returns.

### b. Counting of Early Voting Ballots (7:30 PM)

- The Board authorized staff to close the polls on all tabulators used during the early voting period. Upon completion of the counting process, the Board signed results tapes from each tabulator. Following the signing of the results tapes, Mr. Boone moved to authorize staff to upload the results

into the tabulation software and publish them to the State Board of Elections website for public release. The motion passed unanimously, 5-0.

**c. Voter Challenges**

- In accordance with N.C. Gen. Stat. §163-89 and SBE Numbered Memorandum 2022-05, the Board unanimously entered 28 administrative ballot challenges. Mr. Bowens informed the Board that each affected voter would be properly noticed and provided an opportunity to present evidence in response to the challenge at a hearing scheduled for November 15, 2024, at 11:00 a.m. A full report of the individual challenges will be attached to these minutes.

**General Discussion**

There was no general discussion.

**Adjournment**

The Board adjourned at approximately 10:52 p.m. on a motion made by Mr. Boone. The motion carried unanimously, 5-0.

s/David K. Boone  
Secretary