



MEETING MINUTES

Board of Elections Meeting
Thursday, January 30, 2025
5:30 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
David K. Boone, Secretary
James P. Weaver, Member
Pamela A. Oxendine, Member
Donald H. Beskind, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, Member Donald H. Beskind, and Secretary David K. Boone

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker and Systems Specialist Julius Richards

Guests in Attendance: See attendance sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:30 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance. After the Pledge of Allegiance, Chairwoman Baxton requested that the agenda be amended to include a moment of silence for the late Dr. Lavonia Allison for her many contributions to the Durham community. Mrs. Oxendine moved to approve a moment of silence for Dr. Lavonia Allison. The motion carried, 4-0. Dr. Weaver was not present for this motion, and arrived at approximately 5:48 p.m.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mr. Boone moved to approve the agenda as amended. The motion carried unanimously, 4-0.

Approval of Minutes

Mr. Bowens presented the Board with minutes from the 10/22, 10/29, 11/4, 11/5, 11/7, 11/14, 11/15 and 11/20 Board meetings. Following review, Mr. Beskind moved to approve the minutes as submitted by staff. The motion carried, 4-0.

Director's Report

Mr. Bowens provided an update on List Maintenance, Finances, Legal/Legislative Changes, Monthly Voter ID Outreach Events, Candidate Filing, FY25-26 Budget Preparations, Municipal Reimbursements and the 2025 State Board of Elections Summer Conference.

Public Comment

There were no comments provided in-person or through the public comment portal.

New Business

a. Adoption of 2025 Regular Meeting Schedule

- Mr. Bowens presented the Board with the proposed 2025 Regular Meeting Schedule. Following review, Mr. Beskind moved to adopt the proposed 2025 Regular Meeting Schedule as recommended by staff. The motion carried unanimously, 5-0.

General Discussion

Mr. Bowens updated the Board on a staff productivity dashboard currently under development.

Adjournment

The Board adjourned at approximately 6:05 p.m. on January 30, 2025, on a motion made by Mrs. Oxendine. The motion carried unanimously, 5-0.

s/David K. Boone
Secretary