



MEETING MINUTES

Board of Elections Meeting
Thursday, February 13, 2025
5:30 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
David K. Boone, Secretary
James P. Weaver, Member
Pamela A. Oxendine, Member
Donald H. Beskind, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, and Secretary David K. Boone

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker and Systems Specialist Julius Richard

Guests in Attendance: See attendance sheet

Meeting Type: In-Person and Zoom

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:30 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Dr. Weaver moved to approve the agenda as submitted by staff. The motion carried unanimously, 4-0. Mr. Beskind was not present for this meeting.

Approval of Minutes

Mr. Bowens presented the Board with a request to approve minutes from the 01/30 Board meeting. Following review, Mrs. Oxendine moved to approve the minutes as submitted by staff. The motion carried unanimously, 4-0.

Public Comment

There were no comments provided in-person or through the public comment portal.

New Business

a. Adoption of FY 2025-2026 Budget

- Mr. Bowens presented the Board with the recommended FY 2025-2026 Departmental Budget for approval. The budget will cover July 1, 2025 – June 30, 2026, which includes the 2025 Municipal Primary Election, 2025 Municipal General Election and the 2026 Statewide Primary Election. The total budget request, excluding Budget Department entries, is \$2,434,258. The requested funding does not include a potential second primary election as per instruction from county administration. Departmental budget appropriations will be supplemented if a second primary is required. Following review and discussion, Mr. Boone moved to accept the FY 2025-2026 recommended budget as presented by staff. The motion carried unanimously, 4-0.

General Discussion

Mr. Bowens updated the Board on the U.S. House of Representatives proposed SAVE Act, which would require citizenship verification as a precursor to voting in federal elections. Mr. Bowens also informed the Board that the office would be closed on Friday, February 21, 2025, and Monday, February 24, 2025, due to an electrical switchboard change that requires the facility to be powered down.

Adjournment

The Board adjourned at approximately 5:46 p.m., on a motion made by Dr. Weaver. The motion carried unanimously, 4-0.

s/David K. Boone
Secretary