



MEETING MINUTES

Board of Elections Meeting
Thursday, June 12, 2025
5:30 P.M.

Board Members:

Dawn Y. Baxton, Chairwoman
David K. Boone, Secretary
James P. Weaver, Member
Pamela A. Oxendine, Member
Donald H. Beskind, Member

Board Members Present: Chairwoman Dawn Y. Baxton, Member Pamela A. Oxendine, Member James P. Weaver, Member Donald H. Beskind and Secretary David K. Boone

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker and Systems Specialist Julius Richards

Guests in Attendance: See attendance sheet

Meeting Type: In-Person and Virtual

Meeting Opening

Chairwoman Baxton called the meeting to order at approximately 5:30 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance. Mr. Beskind participated virtually.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Dr. Weaver moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Approval of Minutes

Mr. Bowens presented the Board with a request to approve minutes from the 5/1/2025 Board meeting. Following review, Mr. Boone moved to approve the minutes as submitted by staff. The motion carried unanimously, 5-0.

Director's Report

Mr. Bowens provided an update on List Maintenance, Finances, Legal/Legislative Matters, the FY26 Manager's Recommended Budget and the 2025 State Board of Elections Summer Conference.

Public Comment

One comment was provided in the public comment portal, and one was provided in-person. Mr. Bowens addressed all comments.

New Business

a. Adoption of 2025 Municipal Elections Early Voting Plan

- Mr. Bowens presented the Board with the staff proposed 2025 Municipal Elections Early Voting Plan. Following discussion and review, Mr. Boone moved to adopt the 2025 Municipal Elections

Early Voting Plan as recommended by staff. The motion carried unanimously, 5-0. The plan was adopted with 5 locations.

b. Resolution to Adopt an Out of Precinct Polling Place Change for Precinct 54

- Mr. Bowens presented the Board with a Resolution to Maintain an Out-of-Precinct Polling Place Change for Precinct 54 as per N.C. Gen. Stat. § 163-130.1. Following review, Mrs. Oxendine moved to adopt the resolution as presented by staff. The motion carried unanimously, 5-0. The resolution will be executed by Chairwoman Baxton via DocuSign.

General Discussion

Director Bowens provided refreshments and acknowledged the Board's accomplishments, as today marked the final meeting of the 2023-2025 Board of Elections.

Adjournment

The Board adjourned at approximately 6:37 p.m., on a motion made by Mr. Boone. The motion carried unanimously, 5-0.

s/David K. Boone
Secretary