



MEETING MINUTES

Board of Elections Meeting
Tuesday, September 9, 2025
5:30 P.M.

Board Members:

David K. Boone, Chairman
Pamela A. Oxendine, Secretary
Dawn Y. Baxton, Member
Natalie Beauchaine, Member
James P. Weaver, Member

Board Members Present: Chairman David K. Boone, Secretary Pamela A. Oxendine, Member James P. Weaver, Member Natalie F. Beauchaine and Member Dawn Y. Baxton

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Systems Specialist Julius Richards and Ballot Processing and Audit Manager Adam Byrnes

Guests in Attendance: See attendance sheet

Meeting Type: In-Person

Meeting Opening

Chairman Boone called the meeting to order at approximately 5:30 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Public Comments and Questions

No comments were provided in the public comment portal, and one comment was provided in person. Mr. Bowens addressed all comments.

New Business

a. Review of Absentee By-Mail Ballots

- Mr. Bowens presented the Board with 10 absentee ballots and applications recommended for approval, for review. Following discussion and physical review, Mrs. Oxendine moved to approve a total of 10 ballots and applications per the recommendation of staff. Mr. Oxendine also moved to allow staff to open and scan all approved absentee ballots as preparatory steps prior to the count on Election Day in accordance with NCGS 163-234(2) and (3). The motion carried unanimously, 5-0.

The approved counts for the September 9, 2025, meeting was 10 Military/Overseas duplicated ballots and applications. The total approved absentee count was 10.

General Discussion

Mr. Bowens provided an update on the North Carolina State Board of Elections Registration Repair Project.

Adjournment

The Board adjourned at approximately 5:54 p.m., on a motion made by Mrs. Oxendine. The motion carried unanimously, 5-0.

s/Pamela A. Oxendine
Secretary