



MEETING MINUTES

Board of Elections Meeting
Monday, October 13, 2025
2:00 P.M.

Board Members:

David K. Boone, Chairman
Pamela A. Oxendine, Secretary
Dawn Y. Baxton, Member
Natalie Beauchaine, Member
James P. Weaver, Member

Board Members Present: Chairman David K. Boone, Member Pamela A. Oxendine, Member James P. Weaver, Member Natalie F. Beauchaine and Member Dawn Y. Baxton

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Systems Specialist Julius Richards, and Ballot Processing and Audit Manager Adam Byrnes

Guests in Attendance: See attendance sheet

Meeting Type: In-Person

Meeting Opening

Chairman Boone called the meeting to order at approximately 2:00 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Public Comments and Questions

No comments were provided in the public comment portal or in-person.

New Business

a. Sample Audit Count (Precincts 12 and 17)

- Mr. Bowens presented the Board with a request for staff to conduct the sample audit count for Precincts 12 and 17, using bi-partisan teams, for the October 7, 2025, Municipal Primary Election in accordance with N.C. Gen. Stat. §163-182.2(b)(2). Ms. Baxton moved to authorize staff to proceed with the sample audit count. The motion carried unanimously, 5-0. Following the sample audit count, Mr. Bowens informed the Board that there were no discrepancies between the machine count and hand-to-eye count.

b. Counting of Approved Supplemental Ballots (N.C. Gen. Stat. §163-231(b)(2))

- Mr. Bowens presented the Board with 1 absentee ballot and application recommended for approval, for review. Following discussion and physical review, Mrs. Beauchaine moved to approve a total of 1 ballot and application per the recommendation of staff. The motion carried unanimously, 5-0.

- The approved count for the October 13, 2025, meeting was 1 Military/Overseas duplicated ballot and application. The total approved absentee count was 1.

C. Reconsideration of Approved Provisional Ballot Application

- Mr. Bowens presented 1 Provisional Ballot and Application to the Board for a status change reconsideration from approved to not approved. The voter in question cast a provisional ballot as part of the Registration Repair Project but failed to provide either a Driver's License Number or the last four digits of their Social Security Number or indicate that they did not have either number to provide. The voter's application had been erroneously recommended for approval and subsequently approved. Following discussion and review, Ms. Baxton moved to allow staff to update the status for the erroneously approved Provisional Ballot and Application from approved to not approved. The motion carried unanimously, 5-0. The approved Provisional Ballot Count changed from 355 to 354.

General Discussion

There was no general discussion.

Adjournment

The Board adjourned at approximately 2:47 p.m., on a motion made by Mrs. Oxendine. The motion carried unanimously, 5-0.

s/Pamela A. Oxendine
Secretary