



MEETING MINUTES

Board of Elections Meeting
Tuesday, October 14, 2025
11:00 A.M.

Board Members:

David K. Boone, Chairman
Pamela A. Oxendine, Secretary
Dawn Y. Baxton, Member
Natalie Beauchaine, Member
James P. Weaver, Member

Board Members Present: Chairman David K. Boone, Member Pamela A. Oxendine, Member James P. Weaver, Member Natalie F. Beauchaine and Member Dawn Y. Baxton

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Systems Specialist Julius Richards, and Ballot Processing and Audit Manager Adam Byrnes

Guests in Attendance: See attendance sheet

Meeting Type: In-Person

Meeting Opening

Chairman Boone called the meeting to order at approximately 11:00 a.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Dr. Weaver moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

Public Comments and Questions

No comments were provided in the public comment portal or in-person.

New Business

a. Review of Post-Election Audit Report

- Mr. Bowens presented the Board with the results of the post-election audit. There were no discrepancies out of 25,458 total ballots cast. The full post-election audit report was distributed to the Board for review and discussion.

b. Canvass of the 2025 Municipal Primary Election

- Mr. Bowens requested that the Board approve the results of the 2025 Municipal Primary Election. Following discussion, Mrs. Beauchaine moved to approve the results of the 2025 Municipal Primary Election and execute the required abstracts in accordance with N.C. Gen. Stat. §163-182.6(a). The motion passed unanimously, 5-0.

C. Approval of 2025 Municipal General Election Logic and Accuracy Testing (Early Voting)

- Mr. Bowens presented the Board with a certification document verifying logic and accuracy of all early voting equipment being used for the November 4, 2025, Municipal General Election. Following

discussion and review, Ms. Baxton moved to accept the certification document for logic and accuracy of all early voting equipment. The motion carried unanimously, 5-0. The certification document was executed by Chairman Boone.

General Discussion

Mr. Bowens provided an update on Early Voting preparations for the November 4, 2025, Municipal General Election.

Adjournment

The Board adjourned at approximately 11:35 a.m., on a motion made by Mrs. Oxendine. The motion carried unanimously, 5-0.

s/Pamela A. Oxendine
Secretary