



MEETING MINUTES

Board of Elections Meeting
Friday, November 7, 2025
1:00 P.M.

Board Members:

David K. Boone, Chairman
Pamela A. Oxendine, Secretary
Dawn Y. Baxton, Member
Natalie Beauchaine, Member
James P. Weaver, Member

Board Members Present: Chairman David K. Boone, Member Pamela A. Oxendine, Member James P. Weaver, Member Natalie F. Beauchaine and Member Dawn Y. Baxton

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Systems Specialist Julius Richards, Voter Services Manager Daniel Lassiter, and Ballot Processing and Audit Manager Adam Byrnes

Guests in Attendance: See attendance sheet

Meeting Type: In-Person

Meeting Opening

Chairman Boone called the meeting to order at approximately 1:00 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously, 5-0.

New Business

a. Counting of Approved Supplemental Absentee Ballots

- Mr. Bowens presented the Board with 1 absentee ballot and application recommended for approval, for review. Following discussion and physical review, Dr. Weaver moved to approve a total of 1 ballot and application per the recommendation of staff. The motion carried unanimously, 5-0.
- The approved count for the November 7, 2025, meeting at 1:00 p.m. was 1 Military/Overseas Accepted-Cured duplicated ballot and application. The total approved absentee count was 1.

b. Counting of Approved Provisional Ballots

- Mr. Bowens presented the Board with a provisional statistics report of 574 approved and 251 not approved. Following discussion, Mrs. Beauchaine moved to accept the provisional disposition recommendations presented by staff as reflected in the provisional statistics report. The motion passed unanimously, 5-0. As authorized by the Board, staff counted all provisional ballots. Following the count, Board members signed the provisional results tape.

c. Sample Audit Count (Precincts 33-1 and 08)

- Mr. Bowens presented the Board with a request for staff to conduct the sample audit count for Precincts 33-1 and 08, using bi-partisan teams, for the November 4, 2025, Municipal General Election in accordance with N.C. Gen. Stat. §163-182.2(b)(2). Ms. Baxton moved to authorize staff to proceed with the sample audit count. The motion carried unanimously, 5-0. Following the sample audit count, Mr. Bowens informed the Board that there were no discrepancies between the machine count and hand-to-eye count.

General Discussion

Mr. Bowens reminded the Board that they will meet at 2:00 p.m. on November 13, 2025, and 11:00 a.m. on November 14, 2025.

Public Comments and Questions

Two comments were submitted through the public comment portal, and no comments were provided in person. Mr. Bowens addressed all comments.

Adjournment

The Board adjourned at approximately 2:50 p.m., on a motion made by Ms. Baxton. The motion carried unanimously, 5-0.

s/Pamela A. Oxendine
Secretary