



MEETING MINUTES

Board of Elections Meeting
Thursday, November 13, 2025
2:00 P.M.

Board Members:

David K. Boone, Chairman
Pamela A. Oxendine, Secretary
Dawn Y. Baxton, Member
Natalie Beauchaine, Member
James P. Weaver, Member

Board Members Present: Chairman David K. Boone, Member Pamela A. Oxendine, Member James P. Weaver and Member Natalie F. Beauchaine

Board Staff Present: Elections Director Derek L. Bowens, Deputy Director Brenda Baker and Systems Specialist Julius Richards

Guests in Attendance: See attendance sheet

Meeting Type: In-Person

Meeting Opening

Chairman Boone called the meeting to order at approximately 2:00 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance. Ms. Baxton was not present for this meeting.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously amongst members present, 4-0. Following the approval of the agenda, Mr. Bowens recognized Mrs. Oxendine for 20 years of service with the North Carolina School of Science and Math.

New Business

a. Counting of Approved Supplemental Absentee Ballots (NCGS 163-231(b)(2))

- Mr. Bowens informed the Board that there were no supplemental absentee ballots for review.

b. Counting of Write-In Ballots (NCGS 163-182.2(a)(2))

- Mr. Bowens presented the Board with a request to authorize bi-partisan teams to count 554 write-in votes for the 2025 Municipal General Election. Following discussion, Mrs. Oxendine moved to authorize staff to proceed with counting write-in votes for the 2025 Municipal General Election. The motion carried unanimously amongst members present, 4-0.
- Mr. Bowens presented the Board with a request to add an abandoned ballot to the Election Day count for Precinct 37 that was not processed at the precinct. Following discussion, Mrs. Oxendine moved to authorize staff to add the ballot to the Election Day count for Precinct 37. The motion carried unanimously amongst members present, 4-0.

General Discussion

Mr. Bowens provided an update on agenda items for the November 14, 2025, Board meeting.

Public Comments and Questions

No comments were provided in the public comment portal or in-person.

Adjournment

The Board adjourned at approximately 3:20 p.m., on a motion made by Mrs. Oxendine. The motion carried unanimously amongst members present, 4-0.

s/Pamela A. Oxendine
Secretary