



MEETING MINUTES

Board of Elections Meeting
Thursday, January 8, 2026
5:30 P.M.

Board Members:

David K. Boone, Chairman
Pamela A. Oxendine, Secretary
Dawn Y. Baxton, Member
Natalie Beauchaine, Member
James P. Weaver, Member

Board Members Present: Chairman David K. Boone, Member Pamela A. Oxendine, Member James P. Weaver, and Member Natalie Beauchaine

Board Staff Present: Elections Director Derek L. Bowens and Deputy Director Brenda Baker

Guests in Attendance: See attendance sheet

Meeting Type: Zoom

Meeting Opening

Chairman Boone called the meeting to order at approximately 5:30 p.m. via Zoom and led the Pledge of Allegiance. Ms. Baxton was not present for this meeting.

Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Mrs. Oxendine moved to approve the agenda as submitted by staff. The motion carried unanimously amongst members present, 4-0.

Approval of Minutes

Mr. Bowens presented the Board with a request to approve minutes from the 12/11 Board meeting. Following review, Dr. Weaver moved to approve the minutes as submitted by staff. The motion carried unanimously amongst members present, 4-0.

Director's Report

Mr. Bowens provided an update on List Maintenance, Finances, the State Board of Elections Registration Repair Project, Candidate Filing and Sample Ballots.

New Business

a. Resolution to Adopt a Polling Place Change for Precinct 28

- Mr. Bowens presented the Board with a request to adopt a polling place change for Precinct 28. Following review and discussion, Dr. Weaver moved to adopt the polling place change for Precinct 28 from Mangum Elementary School to Mt. Calvary Missionary Baptist Church. The motion carried unanimously amongst members present, 4-0. The resolution will be executed by Chairman Boone via DocuSign.

b. Resolution to Adopt a Polling Place Change for Precinct 52

- Mr. Bowens presented the Board with a request to adopt a polling place change for Precinct 52. Following review and discussion, Mrs. Beauchaine moved to adopt the polling place change for Precinct 52 from Evangel Assembly of God to the Apostolic House of Deliverance. The motion carried unanimously amongst members present, 4-0. The resolution will be executed by Chairman Boone via Docusign.

c. Appointment of 2026 Statewide Primary and Election Early Voting Workers

- Mr. Bowens presented the Board with staff recommendations for the Appointment of 2026 Statewide Primary and Election Early Voting Workers. Following review and discussion, Dr. Weaver moved to accept staff recommendations for the Appointment of 2026 Statewide Primary and Election Early Voting Workers. The motion carried unanimously amongst members present, 4-0. The total number of appointed early voting workers was 644.

d. Resolution to Adopt a Time for Counting Absentee Ballots

- Mr. Bowens presented the Board with a Resolution to Adopt a Time for Counting Absentee Ballots per N.C. Gen. Stat. § 163-234(a)(2) and (11). Following review and discussion, Mrs. Oxendine moved to adopt the resolution as presented by staff. The motion carried unanimously amongst members present, 4-0. The resolution will be executed by Chairman Boone via Docusign.

Pursuant to the resolution, the Board will meet at 2:00 p.m. on Tuesday, March 3rd, 1:00 p.m. on Friday, March 6th and 2:00 p.m. on Thursday, March 12th to review and count absentee by-mail ballots.

General Discussion

Mr. Bowens provided an update to the Board regarding the State Board of Elections Winter Conference, scheduled to be held virtually via Zoom from January 26th through January 27th, as well as the 2026 Summer Conference to be held in Greensboro.

Public Comments and Questions

One comment was provided in the public comment portal and addressed by Mr. Bowens.

Adjournment

The Board adjourned at approximately 6:00 p.m., on a motion made by Mrs. Beauchaine. The motion carried unanimously amongst members present, 4-0.

s/Pamela A. Oxendine
Secretary