



# MEETING MINUTES

Board of Elections Meeting  
Friday, March 6, 2026  
2:00 P.M.

## Board Members:

David K. Boone, Chairman  
Pamela A. Oxendine, Secretary  
Dawn Y. Baxton, Member  
Natalie Beauchaine, Member  
James P. Weaver, Member

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**Board Members Present:** Chairman David K. Boone, Member James P. Weaver, Member Natalie Beauchaine and Member Dawn Baxton

**Board Staff Present:** Elections Director Derek L. Bowens, Deputy Director Brenda Baker, Election Services Manager Julius Richards, Voter Services Manager Daniel Lassiter, and Ballot Processing and Audit Manager Adam Byrnes

**Guests in Attendance:** See attendance sheet

**Meeting Type:** In-Person

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## Meeting Opening

Chairman Boone called the meeting to order at approximately 2:00 p.m. at the Durham County Board of Elections Office (3825 S. Roxboro St. Suite 101 Durham, NC 27713) and led the Pledge of Allegiance. Mrs. Oxendine was not present for the meeting.

## Approval of Agenda

Mr. Bowens presented the Board with a request to approve the agenda for the meeting. Following review, Ms. Baxton moved to approve the agenda as submitted by staff. The motion carried unanimously amongst members present, 4-0.

## New Business

### **a. Sample Audit Count (Precincts 23 and 33-2)**

- Mr. Bowens presented the Board with a request for staff to conduct the sample audit count for Precincts 23 and 33-2, using bi-partisan teams, for the March 3, 2026, Statewide Primary and Election in accordance with N.C. Gen. Stat. §163-182.2(b)(2). Ms. Baxton moved to authorize staff to proceed with the sample audit count. The motion carried unanimously amongst members present, 4-0. Following the sample audit count, Mr. Bowens informed the Board that there were no discrepancies between the machine count and hand-to-eye count.

### **b. Counting of Approved Provisional Ballots**

- Mr. Bowens presented the Board with a provisional ballot statistics report recommending that 284 be fully approved, 219 be partially approved, and 203 not be approved. Following discussion, Mrs. Beauchaine moved to accept the provisional disposition recommendations presented by staff as reflected on the provisional ballot statistics report. The motion carried

unanimously amongst members present, 4-0. Partial ballots were duplicated by bi-partisan teams under the previously adopted Ballot Duplication Policy BOE-001.

**c. Counting of Approved Supplemental Ballots**

- Mr. Bowens presented the Board with 3 absentee ballots and applications recommended for approval, for review. Following discussion and physical review, Ms. Baxton moved to approve a total of 3 ballots and applications per the recommendation of staff. The motion carried unanimously amongst members present, 4-0.
- The approved counts for the March 6, 2026, meeting was 1 Civilian, 1 Civilian Accepted-Cured and 1 Military/Overseas Duplicated ballots and applications. The total approved absentee count was 3.

**d. Manual Edits (Reconciliation)**

- Mr. Bowens presented the Board with a request to process manual edits for Precincts 02, 44 and 26 for reconciliation purposes. Following discussion, Ms. Baxton moved to approve the manual edits as recommended by staff for reconciliation purposes. The motion carried unanimously amongst members present, 4-0. A manual edit report will be provided to the Board at the county canvass meeting.

**General Discussion**

Mr. Bowens provided an update on upcoming Board meetings scheduled for 2:00 p.m. on March 12, 2026, and 11:00 a.m. on March 13, 2026. He also informed the Board of an administrative challenge entered against the application and ballot of Mae Ethel Parker.

**Public Comments and Questions**

One comment was provided in-person and addressed by Mr. Bowens.

**Adjournment**

The Board adjourned at approximately 3:05 p.m., on a motion made by Mrs. Beauchaine. The motion carried unanimously amongst members present, 4-0.

s/Pamela A. Oxendine  
Secretary